



## Commercial Loan Application Checklist

1. [Commercial Loan Application](#): To be completed in the legal name of the borrowing entity.
2. [Personal Financial Statement](#)
3. **Business Financial Information**: The following information is useful to allow us to properly evaluate your Commercial Loan Request:
  - Three (3) years financial statements (preferred) or income tax returns of business
  - Current year-to-date financial statement of business (if more than six months since fiscal year end)
  - Personal financial statement, one for each individual owning 25% or more of the business
  - Personal Federal Income Tax Return

Each Commercial Loan relationship is tailored to the Borrower's type of business, and the nature of the loan request. Therefore, additional information may be required. This is a typical list of items that may be requested for some types of businesses, and loan requests. If you utilize any of these items to manage your business, they may be useful to us in analyzing your Commercial Loan Request:

- Accounts Receivable aging
- Listing of Work in Process
- Income projections
- Equipment listing
- Copies of leases and/or rent rolls
- Construction budget

Please return your completed application package to:

Mechanics Savings Bank  
Attn: Commercial Lending  
100 Minot Avenue  
Auburn, ME 04210

Or you may contact a specific lender by clicking on the link to [Contact My Banker](#).